

**NATIONAL INSTITUTE OF TECHNOLOGY: SILCHAR – 788 010**

**No. NITS/Dean SW/Hostel Catering/16-17**

**Date: 30.11.2016**

**Price: Rs. 1000.00**

***TENDER FOR CATERING SERVICES TO HOSTELS AT NIT, SILCHAR***



***LAST DATE & TIME OF SUBMISSION OF TENDERS:***

***15.12.2016 at 3:00 p.m.***

***DATE & TIME OF OPENING OF TENDERS:***

***15.12.2016 at 3:30 p.m.***

## **Notice Inviting Tenders**

*Subject: Catering Services to Hostels at NIT, Silchar*

Tenders in single bid form covering firms profile, experience, terms and conditions etc, are invited from reputed Firms/Agencies for providing catering services to Hostels at NIT, Silchar. Last date of receipt of complete tender document is **15.12.2016 up to 3.00 p.m.**

Tender forms can be downloaded from Institute Website and the completed forms should be sent/submitted addressed to **“The Purchase Officer, Purchase Section, NIT Guest House, Silchar – 788 010”**.

**Tenders will be opened in the Office of the Dean SW on 15.12.2016 at 3.30 pm**

Registrar, NIT Silchar

**Overview:**

The Hostels at National Institute of Technology Silchar provide full residential accommodations to all its students. There are 09 (nine) Boys' Hostels and 03 (three) Girls Hostels at present. The mess of each hostel is managed by a student committee called Mess Management Committee (MMC) of that hostel under the overall control of respective Associate Warden of the hostel. The mess runs round the year except during summer vacation (normally 60 days during May – July) and winter vacation (normally 25 days during December-January). To have a general idea about the strength of the hostels, the details are as mentioned below.

<b>Sl.</b>	<b>Hostel</b>	<b>Approximate Strength</b>
1	Boys' Hostel No. – 1	180
2	Boys' Hostel No. – 2	130
3	Boys' Hostel No. – 3	130
4	Boys' Hostel No. – 4	280
5	Boys' Hostel No. – 5	150
6	Boys' Hostel No. – 6	360
7	Boys' Hostel No. – 7	360
8	Boys' Hostel No. – 8	500
9	PG Boys' Hostel	500
10	Girls' Hostel No. – 1	180
11	Girls' Hostel No. – 2&3	226

**Scope of the Work:**

- a) Cooking and serving meals (Breakfast, Lunch, Evening tea/Snacks/Tiffin and Dinner).
- b) Managing and control of stocks and inventories for running the mess.
- c) Cleaning of utensils, Kitchen and serving items.
- d) Cleaning of cooking, dining and auxiliary areas.
- e) Security of the equipment, utensils and other items in the kitchen and dining areas.
- f) Maintenance of the equipment in the Kitchen and dining areas.
- g) Maintenance of books, ledgers, other records and documents related to running of the mess.
- h) Maintaining records of food bill of individual boarder and displaying at the end of the month.
- i) Deployment of required manpower for supervision of the above mentioned services.
- j) Any other activities as may be considered by the institute on merit.

## **Key Deliverables/ Operative Terms and Conditions:**

- The catering services in hostels shall be operated by the awarded firm(s) from the date **as decided by the Office of the Dean SW (tentatively 1<sup>st</sup> week of January 2017)**, failing which the EMD money will be forfeited and the work shall be awarded to next eligible bidder.
- The caterer shall engage and provide requisite number of well trained cooks and service personnel to run the mess and serve meal to the students 04 (four) times a day, viz. Breakfast, Lunch, Evening Snacks and Dinner. In case of Girls' hostel catering, preferably lady cooks and service personnel shall be engaged.
- Meals should be supplied at all the times for all the boarders of that hostel without fail.
- Rebate may be given for the food bill for not taking food with prior permission from the concerned authority and the same may be recorded by the mess manager (of agency) as per the information supplied by the concerned Associate Warden. It is also mentioned that a student will be allowed to take rebate for minimum absence of 5 (five) days (at a stretch) from the mess and upto a maximum of 15 days in a semester (any rebate above 15 days will not be permitted to any student). Rebate request application should be properly signed by the concerned Associate Warden of that hostel and must be submitted minimum of 2 (two) days prior to leave to the Mess Manager. Permission for any special cases may be obtained from Dean (SW).
- The caterer should be financially sound to run the mess.
- The caterer should be familiar with the modern kitchen equipment.
- The caterer having degree/ diploma in hotel management or nutrition is preferable.
- The Caterer shall keep the mess open from **6.00 A.M to 10.30 P.M** every day and serve meals during (and only during) designated meal hours as decided by the institute from time to time.
- The mess shall not be closed without prior permission of the Institute.
- The Caterer shall serve only specified foods as per the contract document [and/or sometimes as approved by the hostel authorities for special cases with the approval from Dean(SW)]. Rate for special cases will be decided with the consent of both the parties i.e. NIT Silchar & Caterer.
- The Caterer must display the menu/ list of food items to be served in the mess in consultation with respective Asso Warden and Mess Management Committee.
- The Caterer has to provide uniform to his employees during the service hours. He has to ensure that his staffs are always dressed in clean and tidy uniforms while on duty. The caterer should also issue Photo Identity Card to its staff.
- The Caterer's employees should be free from any contagious disease or sickness or any other kind of disease that is considered unacceptable for handling food. In such case the Caterer should give them leave and arrange treatment as deemed fit and should make alternative arrangement at his own cost. Whatever circumstance it may be, the caterer must ensure that the facility is not hampered, and serving standard is maintained.
- The Caterer shall be solely responsible to provide safe and hygienic food to the students at all times. A committee appointed by the institute will monitor the same including hygiene from time to time. Persons authorized by the Institute must have full access to all facilities and documents. Any preparation not found to be wholesome or hygienic is liable to be rejected without any compensation. Further punitive action, as deemed fit shall be taken against the caterer, including cancellation of contract.
- Only purified water (purified by Aquaguard or other purifier of similar standard) has to be served in the mess.
- The premises of the mess shall not be used for any other purpose. The Institute reserves the right to use the Dining Hall and other places during the tenure of contract.
- The Caterer shall maintain neat & cleanliness of the mess premises at all times. No trash is to be thrown inside or outside the mess premises except in properly covered bins supplied by the Institute.

- Burning of fuels except cooking gas is forbidden. Use of electricity is strongly prohibited. However, solid fuel like fire wood and coal may be used under exceptional circumstances with permission from the concerned authority.
- The assets and articles provided by the Institute shall be property of the Institute and the caterer shall be merely the custodian of such assets and articles. On termination of the contract, all such property shall be handed over to the Institute in good condition.
- The Caterer shall maintain the building space in top condition. All floors and counter tops are to be scrubbed regularly with non corrosive detergent or soap, and all vertical surfaces are to be dusted regularly. The period of cleaning should be such that there is no visible dirt or marks at any time.
- In the event of loss/theft/damage of property/utensils/ fittings caused due to negligence of the any of its employees of the Caterer, the Institute shall be entitled to get compensation from the Catering Agency.
- Agency is responsible for correctly identifying the students including his/ her room numbers and correctly records the servings per student. The agency must engage person for the same at the entrance of the dining hall.
- The food bill for each student should be notified through the designated officer (or Associate Warden) on 2<sup>nd</sup> day of the successive month. Any dispute arises with the food bill of individual student may be addressed and corrected within 5<sup>th</sup> day of the same month. The final mess bill will be displayed by the respective warden on the same day (i.e. 5<sup>th</sup> day of that month) for payments. Payments may be made on or before 10<sup>th</sup> day of the same month.

### **Infrastructure to be provided by the Institute:**

Institute will provide the following infrastructures.

- All required kitchen equipments, utensils, crockery, cutlery, etc.
- All necessary furniture in the Dining Hall.
- LPG connection for running of the mess (not the fuel).
- Industrial Heavy-duty Water Purifier cum cooler.
- All necessary bins for kitchen waste management.
- All necessary water (for cooking and other purpose) and electricity connection (not for cooking).
- Standard Fire safety equipments.
- Only in case of any emergency the catering agency personnel may be provided medical facilities available at the Institute Dispensary. Normal medical facilities to be arranged by the catering agency on their own.
- The Institute shall provide limited amount of living accommodation to the staff engaged by the caterer.

### **Statutory Obligations:**

- The staff engaged by the catering agency shall draw their remuneration from their Caterer and shall not claim any employment benefit from the Institute at any time. The agency shall also be responsible for the statutory obligations of such personnel and shall indemnify the Institute in this matter. It is the duty of the caterer to explain these terms to his employees.
- The Caterer shall be directly responsible for payment of wages as per Govt rules amended from time to time (including other benefits like E.P.F. & E.S.I.) to his employees engaged for the services.
- The institute shall have no responsibility towards payment of wages, social security, medical care, safety or any benefit to the personnel engaged by the caterer. Any incident occurring during the contract period is the sole responsibility of the caterer and the institute is no way liable for any such incident.

- **The Caterer shall not employ any minor for the above contract work as prohibited under Labour Act and shall comply with all the clauses of the Act.**
- All safety measures must be taken care of, in order to avoid any accident, fire and other safety hazards. Any type of loss/damage of assets due to any such incident is the sole responsibility of the Caterer. The Institute shall in no way be liable for any such incident occurring during the contract period or in connection with the services.
- The successful caterer shall claim actual monthly mess bill to the designated officer of the hostel, for payment within ten days of the successive month.
- The Institute shall provide limited amount of living accommodation to the staff engaged by the caterer. Such accommodation shall be handed over to the Institute in vacant state on termination of the contract in any manner whatsoever and at any time earlier at the instruction of the Institute. In case premises are not handed over in the manner as referred herein above, the Institute shall be entitled to remove the possession of unauthorized occupants by use of such force as may be required with penalty as decided by the Institute.
- If there is damage to building or other institute property because of willful or negligent act or poor maintenance, the institute will repair it at its own cost and shall recover the amount from the caterer.
- The staff employed by the agency will not join or form any union associated with the Institute or otherwise any political party.
- If the rates of two or more bidders are found to be same, preference will be given to the firm having better credentials. Decision taken by NITS shall be final and binding.
- The quality of meals served at the hostel shall be checked on regular basis by a team constituted by NITS.
- **Performance Security:** The successful bidder to whom the award of work shall be made should furnish a performance security of an amount of Rs. 50,000.00 (Fifty Thousand Only) in favour of Director, NIT Silchar in the form of Demand Draft, payable at Silchar. The performance security shall be retained by the Institute till the completion of the work order. After successful completion of the term, the performance security shall be returned to the successful bidder without interest. The successful bidder should submit the performance security within 7 days from receiving the work order/ before starting the work whichever is earlier. In case of failure of submitting the performance security within the said period, the work order stand cancelled automatically and authority will take appropriate decision.
- **Penalty Clause :** In case of violation of any of the clauses as specified in this tender notice or in case of damage caused to the Institute property by any act of the successful bidder to whom the award of work has been made, necessary recovery as deem fit by NITS shall be made from the performance security. In severe cases, the work order of the successful bidder may be cancelled and the firm may be blacklisted.

The scope of work detailed above, including key deliverables, is only broad and the institute would appreciate innovative proposals concerning the services sought for. The prospective firms are required to submit their proposals preferably upon performing detailed site survey.

**Decision taken by NITS authority in all cases shall be final and binding upon the bidder.**

**Credential Criteria:**

- A non-refundable amount of **Rs. 1000/- (Rupees One Thousand only)** as Cost of Tender in the form of DD and Earnest Money Deposit (EMD) of **Rs. 50,000/- (Rupees Fifty Thousand Only)** in the form of DD drawn in favour of “**Director, National Institute of Technology, Silchar**” payable at Silchar should be submitted along with the bid. The bidders should enclose all the documents, duly self certified (signed), in support of their bonafide. Incomplete Bids / Bids received without Cost of Tender, EMD shall be summarily rejected.

**Testimonials to be Furnished :**

**The bidders should enclose the following documents, duly self certified, in support of their bonafide. In case of failure to furnish any of the documents or comply with the provisions, the bid submitted by the firm is liable to be rejected.**

SN	Documents to be furnished
1	Cost of Tender for Rs. 1000.00 in the form of DD
2	EMD for Rs. 50,000.00 in the form of DD
3	Copy of Certificate of Registration/Trade License for Catering Services
4	Copy of PAN/Service Tax in the name of firm/proprietor
5	Copy of Labour License from Competent Authority
6	Copy of Valid EPF Registration
7	Copy of Valid ESI Registration
8	Details of the bidder on the letter head of the firm (As per Annexure-I)
9	Firm should have an experience of providing catering service to at least 100 capacity hostel/mess in any Education Institution (As per Annexure – II). Documentary evidence to be furnished.
10	Menu for Boys/Girls Hostels with signature in support of their bonafide. (As per Annexure III)
11	Financial Bid duly sealed and signed. (As per Annexure-IV)
12	Declaration duly sealed and signed. (As per Annexure-V)

**Eligibility criteria are broad guidelines and the Director, NIT Silchar has the exclusive right to relax/ alter/ modify/ add any or all the criteria mentioned above.**

### **Validity of Contract:**

1. The validity of the contract, if awarded, would be for a minimum of one year. The period of contract may be extended depending upon the performance which is at the full discretion of the Director, NIT Silchar.
2. This contract can be terminated under any one of the following circumstances.
  - a. By giving one month notice by the Institute, without assigning any reason, if in the opinion of the authorities such termination is in the interest of the institute. This termination will not be challenged by the contractor.
  - b. The Vendor/Agency not performing his duties properly as per the agreed terms and conditions of the contract. The institute shall decide whether the performance of the vendor meets specification or is deficient and to what degree. In such a case the notice period shall be one week.
  - c. For committing breach of the terms & conditions of the contract or assigning the contract or any part thereof by the Agency to any third party or subletting whole or part of the contract or the premises to any third party. The notice period shall be one week.
  - d. The Firm/Agency being declared as insolvent by the court of law. The notice period shall be one week.

During the period of termination of contract in any of the situation contemplate above, the Agency shall keep discharging his duties as before till the expiry of notice period. It shall be the duty of the contractor to remove all the persons and / or resources deployed by him on termination of the contract on any ground whatsoever and to ensure that no person creates any disruption/ hindrance/ problem of any nature to NIT, Silchar.

### **Jurisdiction and Right to Amend Rules:**

1. The institute reserves the right to amend the rules of operation whenever and wherever considered necessary and appropriate. The same shall be intimated to the vendor in due course.
2. The Institute rules shall be binding for execution of the contract. Further, in case of any dispute arising out of or in connection with the aforesaid contract either during subsistence of the contract or thereafter, the Director, NIT, Silchar is the sole arbitrator to decide the same and his decision is final and binding on both the contractor and the institute as per the provisions of the Arbitration and Conciliation Act 1996. If differences persist even after arbitration and there are compelling reasons to go to the court, it will be decided in the court of Silchar only.

### **Submission of Tender:**

Tender documents (including technical and financial bids) should be put in a single sealed envelope super scribed as '**Tender for Catering Services to Hostels at NIT Silchar**' and should be sent/submitted to "The Purchase Officer, Purchase Section, NIT Guest House, Silchar – 788 010".  
**The last date of receipt of bid is 15.12.2016 upto 3.00 pm**

**Incomplete Bids / Bids received after due date shall be rejected.**

**ON THE LETTER HEAD OF THE FIRM**

**PROPOSAL FOR PROVIDING CATERING SERVICES TO HOSTELS AT NIT, SILCHAR**

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1. Name of the Firm/Agency/Individual : \_\_\_\_\_
2. Address with Telephone/Mobile Number/ e-mail : \_\_\_\_\_
3. PAN/SERVICE TAX Registration No. : \_\_\_\_\_
4. EPF Registration Number : \_\_\_\_\_
5. ESI Registration Number : \_\_\_\_\_
6. Valid Labour License Number : \_\_\_\_\_
7. Name and Address of the Banker : \_\_\_\_\_
8. Name & address of the person responsible for : \_\_\_\_\_  
Management with telephone Number \_\_\_\_\_
9. EMD Particulars: Bank Draft No. \_\_\_\_\_ Date \_\_\_\_\_ for Rs. 50000.00
10. Cost of Tender: Bank Draft No. \_\_\_\_\_ Date \_\_\_\_\_ for Rs. 1000.00

Date:  
Place:

\_\_\_\_\_  
Signature of the Authorized Person

**ON THE LETTER HEAD OF THE FIRM**  
**Experience of the firm in providing Catering Services to**  
**Education Institutes**

**a) Details of all completed/ongoing contracts**

Sl. No.	Name of the organization with address, phone nos, email ids etc.	Period of Contract		Nature of work undertaken	Strength of boarders	Remarks (Completed / Ongoing)
		From	To			
1						
2						
3						
...	...	...	...	...	...	

Date:  
Place:

\_\_\_\_\_  
Signature of the Authorized Person

**N.B. (Please enclose the following documents along with the form)**

1. Attach ongoing and previous work order details as a proof.

**Mess Menu for Boys Hostels**

Day	Breakfast (7.30 - 10.00)	Lunch (12.00- 2.00)	Snacks (5.00 -6.00)	Dinner (8.00 - 10.00)
Sunday	Aloo Paratha, Chutney, Tea	Rajma, Aloo Chokha, Masoor Dal, Roti, Rice	Veg Pakoda, Tea	Fried Rice, Plain Rice, Papad, Puri, Chana Dal, Bhaji <b>Non-veg:</b> Chicken (2 items, total 100 gm) <b>Veg:</b> Paneer (2 items, total 70 gm)
Monday	Idli/Raba Dosa/Plain Paratha, Chana Dal , Coffee	Soyabean, Aloo Bhaji, Moong Dal, Roti, Rice	Samosa (2 pcs), Tea	Dal, Bhaji, Rice, Roti <b>Non-veg:</b> Chicken Curry <b>Veg:</b> Malai Kofta
Tuesday	Bread, Butter/Jam, Tea, Banana (malbhog)	Aloo Dum, Sim, Dahi, Arhar Dal, Rice, Roti	Chowmin, Tea	Roti, Rice, Dal, Bhaji, Sewai <b>Non-veg:</b> Fish Curry <b>Veg:</b> Mixed Vegetable with Paneer
Wednesday	Puri, Green/Black Chana Sabzi, Tea	Mixed Veg, Moong Dal, Fried Rice, Roti	Veg Pokora, Coffee	Roti, Rice, Dal, Bhaji <b>Non-veg:</b> Chicken Curry <b>Veg:</b> Baby Corn,
Thursday	Dal Paratha, Coffee	Cauliflower/Aloo Spinach, Brinjal Bharta, Roti, Rice, Mixed Dal	Pao (Baked), Tea	Aloo Chokha, Fruit Custard, Roti, Rice, Dal, Papad <b>Non-veg:</b> Egg Curry <b>Veg:</b> Rajma
Friday	Chola Bhatura, Tea	Mixed veg, Aloo Bhaji, Masoor Dal, Green Chutney, Roti, Rice	Dahi Vada, Tea	Roti, Rice, Dal, Bhaji <b>Non-veg:</b> Chicken Butter Masala <b>Veg:</b> Mushroom Butter
Saturday	Puri (4 pcs), Tea	Seasonal Vegetable, Chatni (Tomato, Garlic), Roti, Rice, Mixed Dal	Samosa(2 pcs), Coffee	Roti, Rice, Dal, Bhaji <b>Non-veg:</b> Fish Curry, <b>Veg:</b> Mixed Veg with Paneer

- **GRAND FEAST (LAST SUNDAY):** Polao, Puri, Chana Dal (Dense), Bhaji, Frooti/Cold Drink, Gulab Jamun, Curd, Salad and Papad. **Non-Veg:** Chicken (2 types-butter & Fry), **Veg:** Paneer Fry and Mushroom Butter Masala
- Salad and Papad can be alternatively given in the lunch.
- Seasonal vegetable can be provided in food. However, same type of vegetables should not be provided on consecutive meals.
- All the open items e.g. Rice, Dal and Roti should be provided at the dining table only.
- Quantity: Chicken-70 gm (dressed) for each type (other than Sunday), Fish-70 gm, Panner-40 gm, Egg-1 piece.

**Mess Menu for Girls Hostel**

Day	Breakfast (7.30 - 10.00)	Lunch (12.00- 2.00)	Snacks (5.00 -6.00)	Dinner (8.00 - 10.00)
Sunday	Bread Butter/Banana Tea.	Fried Rice, Plain Rice, Khira, Papad, Puri, Chana Dal, Bhaji <b>Non-veg:</b> Chicken <b>Veg:</b> Matter Paneer	Fried Chura/Poha	Dal, Rice, Khicdi, Chatni, Veg
Monday	Rava Disa, Tea	Rice, Dal, sabji soyabean, Roti, Dahi	Samosa, Tea/Coffee	Dal, Rice, Roti, Fried Brinjal <b>Non-veg:</b> Egg <b>Veg:</b> Malai Kofta
Tuesday	Puri, Aloo Sabji, Tea	Aloo Dum, Dal, Rice, Dahi	Chowmin, Tea	Roti, Rice, Dal , Mixed Veg. with Paneer <b>Non-veg:</b> Chicken Curry <b>Veg:</b> Matar Paneer
Wednesday	Aloo paratha, Tea	Aloo Brinjal, Dal, Rice, Raita/Dahi	Onion Pokora, Tea	Roti, Rice, Dal, Chole, Seasonal Veg. <b>Non-veg:</b> Fish <b>Veg:</b> Aloodum
Thursday	Chola Bhatura, Tea	Seasonal veg, Rice, Dal, Raita/dahi	Bread Pakora/Bread Roll, Tea/Coffee	Rice, Dal, Fried Brinjal <b>Non-veg:</b> Egg Curry <b>Veg:</b> Malai Kofta
Friday	Pao Bhaji, Tea	Rice, Dal, Mixed veg.,Dahi	Dahi Vada, Tea	Dal, Rice, Roti, Seasonal Veg. <b>Non-veg:</b> Butter Chicken, <b>Veg:</b> Kadhai Paneer
Saturday	Tea Uttapam	Rice, Dal, Rajma, Raita/Dahi	Aloo Chat/Chola, Papri Chat/ Tea	Dal, Rice, Mixed veg <b>Non-veg:</b> Fish <b>Veg:</b> Paneer Dopyaji

- **GRAND FEAST (LAST SUNDAY):**Polao, Puri, Chana Dal (Dense), Bhaji, Chicken (2 Types (Butter& Fry)), Paneer Fry and Mushroom Butter Masala (Veg), Frooti/Cold Drink, Gulab Jamun, Curd, Salad and Papad
- Salad and Papad can be alternatively given in the lunch.
- Seasonal vegetable can be provided in food. However, same type of vegetables should not be provided on consecutive meals.
- All the open items e.g. Rice, Dal and Roti should be provided at the dining table only.
- Quantity: Chicken-70 gm (dressed) for each type (other than Sunday), Fish-70 gm, Panner-40 gm, Egg-1 piece.

## Financial Bid (Page 1)

Please Note: Financial Bid shall be opened only for those technically qualified firms.

1. Rice : Sartaj/ Kutub Minar brand
2. Wheat (Atta) : Aashirvaad/ Shakti Bhog
3. Cooking Oil : Musturd: Engine/ Dhara/ Fortune ; Refined: Fortune/ Dhara
4. Masala (Spices) : MDH/ Sunrise

Sl.	Hostel	Approximate Strength	Average daily rate per boarder in Rupees (in Figures)	Average daily rate per boarder in Rupees (in Words)
1	Boys' Hostel No. 1	180	Rs..... (figure)  Above rates includes the cost of Evening Snacks of Rs.....per day (figure)	Rupees (in words) _____ _____ _____

Date:

Place:

**Signature of the Authorized Person**

Note: Please write the figures and words carefully.

## Financial Bid (Page 2)

Please Note: Financial Bid shall be opened only for those technically qualified firms.

Sl.	Hostel	Approximate Strength	Average daily rate per boarder in Rupees (in Figures)	Average daily rate per boarder in Rupees (in Words)
2	Boys' Hostel No. – 2	130	Rs..... (figure)  Above rates includes the cost of Evening Snacks of Rs.....per day (figure)	Rupees (in words) _____ _____ _____

Sl.	Hostel	Approximate Strength	Average daily rate per boarder in Rupees (in Figures)	Average daily rate per boarder in Rupees (in Words)
3	Boys' Hostel No. – 3	130	Rs..... (figure)  Above rates includes the cost of Evening Snacks of Rs.....per day (figure)	Rupees (in words) _____ _____ _____

Date:

Place:

**Signature of the Authorized Person**

Note: Please write the figures and words carefully.

## Financial Bid (Page 3)

Please Note: Financial Bid shall be opened only for those technically qualified firms.

Sl.	Hostel	Approximate Strength	Average daily rate per boarder in Rupees (in Figures)	Average daily rate per boarder in Rupees (in Words)
4	Boys' Hostel No. – 4	280	Rs..... (figure)  Above rates includes the cost of Evening Snacks of Rs.....per day (figure)	Rupees (in words) _____ _____ _____

Sl.	Hostel	Approximate Strength	Average daily rate per boarder in Rupees (in Figures)	Average daily rate per boarder in Rupees (in Words)
5	Boys' Hostel No. – 5	150	Rs..... (figure)  Above rates includes the cost of Evening Snacks of Rs.....per day (figure)	Rupees (in words) _____ _____ _____

Date:

Place:

**Signature of the Authorized Person**

Note: Please write the figures and words carefully.

## Financial Bid (Page 4)

Please Note: Financial Bid shall be opened only for those technically qualified firms.

Sl.	Hostel	Approximate Strength	Average daily rate per boarder in Rupees (in Figures)	Average daily rate per boarder in Rupees (in Words)
6	Boys' Hostel No. – 6	360	Rs..... (figure)  Above rates includes the cost of Evening Snacks of Rs.....per day (figure)	Rupees (in words) _____ _____ _____

Sl.	Hostel	Approximate Strength	Average daily rate per boarder in Rupees (in Figures)	Average daily rate per boarder in Rupees (in Words)
7	Boys' Hostel No. – 7	360	Rs..... (figure)  Above rates includes the cost of Evening Snacks of Rs.....per day (figure)	Rupees (in words) _____ _____ _____

Date:

Place:

**Signature of the Authorized Person**

Note: Please write the figures and words carefully.

## Financial Bid (Page 5)

Please Note: Financial Bid shall be opened only for those technically qualified firms.

Sl.	Hostel	Approximate Strength	Average daily rate per boarder in Rupees (in Figures)	Average daily rate per boarder in Rupees (in Words)
8	Boys' Hostel No. – 8	500	Rs..... (figure)  Above rates includes the cost of Evening Snacks of Rs.....per day (figure)	Rupees (in words) _____ _____ _____

Sl.	Hostel	Approximate Strength	Average daily rate per boarder in Rupees (in Figures)	Average daily rate per boarder in Rupees (in Words)
9	PG Boys Hostel	500	Rs..... (figure)  Above rates includes the cost of Evening Snacks of Rs.....per day (figure)	Rupees (in words) _____ _____ _____

Date:

Place:

**Signature of the Authorized Person**

Note: Please write the figures and words carefully.

## Financial Bid (Page 6)

Please Note: Financial Bid shall be opened only for those technically qualified firms.

Sl.	Hostel	Approximate Strength	Average daily rate per boarder in Rupees (in Figures)	Average daily rate per boarder in Rupees (in Words)
10	Girls' Hostel No. – 1	180	Rs..... (figure)  Above rates includes the cost of Evening Snacks of Rs.....per day (figure)	Rupees (in words) _____ _____ _____

Sl.	Hostel	Approximate Strength	Average daily rate per boarder in Rupees (in Figures)	Average daily rate per boarder in Rupees (in Words)
11	Girls' Hostel No. – 2 & 3	226	Rs..... (figure)  Above rates includes the cost of Evening Snacks of Rs.....per day (figure)	Rupees (in words) _____ _____ _____

Date:

Place:

**Signature of the Authorized Person**

Note: Please write the figures and words carefully.

*Annexure V*

**ON THE LETTER HEAD OF THE FIRM**  
**DECLARATION**

It is hereby declared that I/We agree to all the terms/clauses mentioned in this tender notice vide Tender No. .... dt ..... I/We shall be liable to disqualification in case of any violation of the terms/clauses and I/We shall abide by the decision of National Institute of Technology Silchar (NITS).

Further, it is also declared that the firm has not been blacklisted/ terminated/ suspended by any organization and that no case has ever been contemplated or lying pending in any court of law.

Signature

Date